



# AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES, AFL-CIO

**John Gage**  
National President

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National Vice President for  
Women and Fair Practices

7d/133384

October 29, 2003

Ms. Susan Dole  
Labor Relations Specialist

**VIA FAX**

**Re: INS.FLSA**

Dear Ms. Dole:

This letter is in response to the arbitrator's order dated October 24, 2003, designating December 8-10, 2003, as hearing dates for the above captioned case. The arbitrator has designated San Francisco as the hearing locale.

The arbitrator has ordered that the hearing take place in a hotel meeting room and has further ordered the Union to make arrangements for the room. The Union will, of course, make such arrangement. However, the Union notes Article 48(j) of the Contract between the parties which mandates that the Agency provide a suitable meeting room at the designated location. I understand that the Agency has provided for hearings to take place in San Francisco at the INS District Office at 630 Sansone (ph) Street. Please notify me by November 4, 2003, if the Agency will honor its obligation to provide an appropriate meeting locale in San Francisco. If I do not receive an answer from the Agency by noon EST on November 4, 2003, I will make appropriate (non-refundable) arrangements to rent a hotel conference room in San Francisco. If the Union is forced to rent commercial space, it will seek 100% reimbursement of these fees as a chargeable cost of litigation from the Agency.


Similarly, the Union has been ordered to provide for a court reporter at the Dec. 8-10, 2003, hearing. Pursuant to Article 48(d) and (h) of the Contract between the parties, the Union requests the position of the Agency as to whether the court reporter provision will be a joint or unilateral appointment. If I do not receive an answer from the Agency by noon EST on

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November 4, 2003, I will make appropriate (non-refundable) arrangements for a court reporter for the December 8-10, 2003, hearing.

I look forward to hearing from you in a timely fashion on these matters.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Goldberg", with a long horizontal flourish extending to the right.

Joe Goldberg  
Assistant General Counsel - Litigation

cc: Sam Vitaro  
Randy Callahan